

GOVERNANCE & OVERSIGHT NARRATIVE

Local Authority: Bear River Mental Health

Instructions:

In the cells below, please provide an answer/description for each question. **PLEASE CHANGE THE COLOR TO BLUE, OF SUBSTANTIVE NEW LANGUAGE INCLUDED IN YOUR PLAN THIS YEAR!**

1) Access & Eligibility for Mental Health and/or Substance Abuse Clients

Who is eligible to receive mental health services within your catchment area? What services (are there different services available depending on funding)?

General eligibility for mental health services primarily extends to area Medicaid Enrollees given the Center's Medicaid contract, Medicaid Expansion, freedom of choice waivers particular to Medicaid, and its predominant funding role in mental health service support. However, to the degree possible, the Center provides service availability to all area residents regardless of funding, as described below, including a variety of non-Medicaid service categories. The hope is to continue to broaden available service delivery as permitted by the Center's funding allocations/restrictions and County match.

Eligibility is based categorically, relative to need and severity as opposed to ability or inability to pay. Individuals within these service populations are admitted through the Center's Request For Service (RFS) system and scheduled for assessment and treatment planning, as is any prospective client having Medicaid eligibility.

Specifically, BRMH identifies the following priorities and populations of primary service eligibility.

1. Medicaid;
2. Medicaid Pending;
3. Medicaid Spend-down
4. Medicaid Expansion
5. Specialty Populations;
 - a. Mental health court clients;
 - b. Civil commitment clients;
 - c. 24 hour Crisis Services;
 - d. SMI/SED clients
 - e. Jail Services;
 - f. Medicaid Disability Determination Evaluations / Form M-20;
 - g. Grant funded clients (i.e., 2.7 funding; Early Intervention funding, schools, telehealth, justice involved (non JRI) etc.); and
 - h. JRI Funding
 - i. Youth Stabilization Funding
 - j. MCOT Funding

Who is eligible to receive substance abuse services within your catchment area? What services (are there different services available depending on funding)? Identify how you manage wait lists. How do you ensure priority populations get served?

N/A

What are the criteria used to determine who is eligible for a public subsidy?

Criteria utilized to determine eligibility for the Center's sliding fee is generally relative to clients who are uninsured and, typically, where the client fits within a particular specialty population (e.g., Mental Health Court or civil commitment).

How is this amount of public subsidy determined?

Public subsidy of mental health services is determined according to the Center's sliding fee schedule, relative to the service population priorities described above.

How is information about eligibility and fees communicated to prospective clients?

Information regarding service eligibility and associated fees are provided, generally, through the Center's external website (<http://brmh.com/index.html>), as well as through direct contact with the Center's Service Coordinator through the request for service system.

**Are you a National Health Service Corps (NHSC) provider? YES/NO
In areas designated as Health Professional Shortage Areas (HPSA) describe programmatic implications, participation in National Health Services Corp (NHSC) and processes to maintain eligibility.**

Yes, Bear River Mental Health is a qualified NHSC provider. We find this program to be beneficial in recruiting and retaining professional staff. We make every effort to complete requirements to maintain our eligibility as a NHSC site, by providing any requested information in a timely manner, and monitoring and responding to our Site requirements. We also do what we can to help our employees, who participate to provide any information they need from us, in a timely manner. BRMH also complies with the NHSC requirement to serve clients, regardless of ability to pay, by offering a sliding fee schedule, based on household size and income.

2) Subcontractor Monitoring

The DHS Contract with Mental Health/Substance Abuse Local Authority states: When the Local Authority subcontracts, the Local Authority shall at a minimum:

- (1) Conduct at least one annual monitoring review of each subcontractor. The Local Authority shall specify in its Area Plan how it will monitor their subcontracts.**

Describe how monitoring will be conducted, what items will be monitored and how required documentation will be kept up-to-date for active subcontractors.

Bear River Mental Health endeavors to maintain adequate service capacity within its network of employed providers so as to effectively deliver the comprehensive array of services as required by contract, as well as statutory provision. Although in some instances necessary, the delegation of particular services at particular times, is necessary.

The Center does maintain subcontract relationships with other providers. With respect to subcontractor monitoring, the Center's Corporate Compliance Officer, or designee, is assigned to conduct formal annual reviews of these providers to ensure compliance with both technical and substantive elements of mental health service documentation and client progress. At present, a monitoring schedule and a timely notification system has been implemented through the Center's Subcontract Assistant to help ensure the completion of subcontract monitoring, as required by both the Department and Medicaid.

[The Center will also conduct chart audits throughout the year to ensure documentation and services are being completed within the Department and Medicaid rules.](#)

The Center's annual reviews may include client record reviews and record audits, utilizing its internal peer/record review system and/or an applicable Subcontractor Compliance Monitoring Worksheet. A Subcontract Monitoring Checklist is used to address a more comprehensive scope of monitoring that includes verification of appropriate credentialing, background screenings, checks against federal excluded parties' lists, etc.

Bear River Mental Health additionally receives oversight and monitoring by Box Elder, Cache, and Rich Counties through requiring each county to assign a county commissioner or county executive to the Bear River Mental Health Services, Inc. Board of Directors. In addition, the CEO makes an annual visit to each county commission to provide a summary of the changes to the Area Plan, and allow for feedback from the counties.